



VISIT PROFORMA

Event Title		
Event location		
Event Date/Times		
Description		
Background		
Organiser		
Organiser phone/email		
Approved on behalf of Lincoln Camera Club by:		
Who can attend?		
Security and Communication		
Transport/Meeting Place		
Dress Code - i.e. Club High Vis		
Toilet Facilities		
Refreshment arrangements		
Rules for the event		
Any issues arising on the day to be reported to the organiser immediately.		
Any guests and non members attending are not representing Lincoln Camera Club and do so at their own risk.		

Annexes

A Timetable of Events

B Map